



Controller

Our Purpose

Our mission is to eliminate packaging waste from the planet while re-enriching the soil. We enable brands to adopt our cutting-edge compostable packaging to replace their wasteful packaging. We are growing fast and looking for people who love the planet, humanity, and great problem-solving. Come join us and feel your direct impact on reducing landfill waste and re-enriching the soil to help renew our planet. We believe that within 10 years, people will look at conventional packaging the way we now look at cigarettes - what were we thinking?!

To help us make this happen, contact: jobs@elevatepackaging.com

Reports To: CEO

Core Responsibilities

- Cash Management
 - Manage cash flow forecasting and reporting
 - Analyze and manage accounts receivable and payables
 - Build and manage inventory reporting and analysis tools
 - Develop and maintain investment decision reporting and analysis tools
- Accounting and Financial Reporting
 - Update and manage general ledger and chart of accounts
 - Manage monthly closing process, including producing financial reports
 - Manage external parties on payroll and personnel benefits
 - Plan, manage, and file all tax payments in coordination with external CPAs and maintain controls that ensure accurate gross profit, inventory, and cost management reporting
- Financial Statement Analysis
 - Develop standard vs. Actual Gross Profit reporting, at a detailed level
 - Create Budget vs. Actual Variance analysis
 - Determine asset ratio analysis
 - Create and maintain profitability by segment, customer, product analysis
 - Identify opportunities for cost reductions

Company Culture

- Collaborative Service-Oriented Team that is Supportive and Open to Questions or Ideas
- Love for Great Problem Solving
- Innovative
- Care Deeply About the Planet and About Our People
- Inclusive, Friendly and Tight Knit



Required Skills and Qualifications

- Bachelor's Degree in accounting or finance
- CPA Preferred
- At least five (5) years of experience in accounting
- Strong mathematical and analytical skills
- Proficient in Quick Books, Microsoft Word, and Excel
- Excellent oral and written communications skills
- Ability to read and analyze financial reports
- Experience in a high-growth environment and/or manufacturing environment preferred
- No ego- willing to "roll up your sleeves" to get things done as part of a highly entrepreneurial and dynamic team

At Elevate Packaging, we offer

- The opportunity to have a tangible, hugely positive impact on the planet
- Opportunities for growth in a fast-growing company with proven leaders
- Work with a collaborative team of A+ individuals who love working together
- Free At-Home composting pickup service
- Competitive compensation aligned with success
- Health benefits and Retirement Account