



Pouch Project Maven - Job Description

Our Purpose

We are on a mission to end the use of landfills and re-enrich the soil to renew our planet. We create the world's most sustainable packaging that can be composted and turned into healthy soil to achieve our mission. If you would like to help make this a reality, please contact us:

jobs@elevatepackaging.com

Core Responsibilities

Manage all pouch projects to hit deadlines and accuracy so that customers get what they need, when they expect it, with exceptional customer service and vendor partnership. Steps, include:

- Manage Prototype Process
- Project Cost Analysis and Optimization
- Manage Purchase Orders and Logistics
- Manage Communication with Client and Production Partners
- Conduct Final Assessment and Completion

Improve processes and systems

Assist in Driving Improvement on Key Metrics

- Increase % Completed on Time
- Increase Gross Profit Margin %
- Reduce % Waste per Square Inch
- Increase Net Promoter Score

Possible Subsequent Roles:

- Pouch Production Manager
- Custom Label Project Maven
- Operations Systems Manager

Our Ideal Candidate is/has:

Attention to Detail: Has the patience and energy to ensure each detail is right at all times

Nimble: Able to work on several different projects throughout the day

Fact-Based: Solves problems using logical frameworks

Service-Oriented: Seeks to delight customers and vendors, while holding each accountable

At Elevate Packaging, we offer

- Competitive salary aligned with success
- Opportunities for professional growth in a fast growing company with proven leaders
- The opportunity to have a hugely positive impact on the planet